

Terms of Reference

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| Job Title | Cultural Mediator (Kurmanji, Farsi, Sorani, Arabic, French) |
| Country | Greece |
| Duty Station | Ioannina |
| Reports to | Project Manager, Shelter Officer |
| Duties and tasks | <ul style="list-style-type: none"> • Performs the info-sessions with the support of the Outreach Integration Officer, in the Hotels, Open Accommodation Centers and Integration Learning Centers. • Assist in the implementation of any activity connected to the project at hand where liaison with beneficiaries is concerned. • Contribute to the creation of information material and the translation of relevant documentation • Provide feedback to and recommendations on interactions with beneficiaries. • Commit to the implementation of activities as per scheduling provided by the Cultural Mediators Team Leader • Translate and mediate between the beneficiaries and other project staff • Support in the registration and welcoming of beneficiaries. |

Reporting Requirements

As per main duties outlined above the Cultural Mediator will

- Attend weekly/biweekly meetings together with other Colleagues
- Attend General Meetings

As per required the Cultural Mediator should be copied in relation to

- General Team issues
- General sector issues

The position is subjected to funding approval by the donor therefore, its validity cannot be guaranteed until final approval

HOW TO APPLY

If you wish to apply for the above position, please submit your CV along with a Cover Letter in English quoting reference code “**Cultural Mediator**” and the languages you speak in the subject line of the e-mail at: jobs@intersos.gr; Only shortlisted candidates will be contacted for an interview appointment. Order or priority will be held and the identification of candidate could take place before vacancy's ending date.

To help us with our recruitment effort, please indicate in your email & motivation letter where you saw this job posting.

Closing date: 20.08.2021